

**DISTRICT COURT
FOURTH JUDICIAL DISTRICT
STATE OF IDAHO**

ADA, BOISE, ELMORE AND
VALLEY COUNTIES

TEL. (208) 287-7500
FAX (208) 287-7509



DISTRICT OFFICES
ADA COUNTY COURTHOUSE
200 W. FRONT ST.
BOISE, IDAHO 83702

**Notice of Recruitment
Fourth Judicial District
Magistrate Judge - Ada County**

The Magistrates Commission of the Fourth Judicial District is seeking applicants for one position of Magistrate Judge for Ada County, Idaho. The position is designated as a full-time family law assignment.

An attorney who has attained the age of thirty-years, has been admitted to the practice of law for at least five years, and is currently licensed to practice law in the State of Idaho, is eligible to submit an application for a vacancy. A magistrate judge shall also be a qualified elector of the State of Idaho and after appointment shall reside in the county for which the magistrate judge is appointed. The appointee may be assigned to hear cases throughout the judicial district and may also be assigned outside the district by the Idaho Supreme Court. The annual salary for the position is \$109,300, plus State benefits.

Application forms are available by U.S. mail, from the Fourth District Court Trial Court Administrator, or from the Court's web site at the following link: <http://fourthjudicialcourt.idaho.gov/>.

Larry D. Reiner
Trial Court Administrator
Fourth Judicial District Court
200 W. Front Street
Boise, ID 83702-7300
(208) 287-7500

All application materials for this position must be received by the Trial Court Administrator of the Fourth Judicial District at the address listed above no later than 5:00 p.m. on Friday April 11, 2014. Do not attach writing samples or any other documents not specifically required by this application.

The State of Idaho is an equal opportunity employer and its employment practices conform to the requirements outlined in Title I and Title II of the Americans with Disabilities Act.

INSTRUCTIONS TO MAGISTRATE APPLICANTS

Late applications will not be accepted. Applications will **not** be accepted by FAX or e-mail.

Please keep the following in mind when submitting your application:

No more than five (5) letters of reference/recommendation shall be submitted with the application and will not be accepted thereafter.

Do not submit writing samples with your application.

Do not submit writing samples, letters of reference/recommendation or other documents to commission members.

Applicants shall NOT have direct, personal contact with Magistrates Commission members unless initiated by Commission members.

Magistrates Commission members shall determine individually whether or not to accept contact from applicant supporters outside of commission proceedings.

In addition to the criminal history and tax board checks conducted on all applicants by the Supreme Court, the Fourth Judicial District Magistrates Commission requires that each applicant submit a completed credit report with their magistrate application. The cost of the credit report shall be the responsibility of the individual candidate and the completed credit report shall be attached to or included with the magistrate application when submitted to the Trial Court Administrator. Incomplete applications will not be considered.

Again, any letters of reference/recommendation must be submitted with the candidate's application to the Trial Court Administrator no later than 5:00 p.m. on April 11, 2014. Letters of reference and/or recommendation received after this date will not be considered.

All applications and any documents submitted therewith or submitted during the application process will be destroyed and not returned to you once the Commission has appointed a magistrate judge.

After the closing date, the names of all applicants will be made public, and the public and the Bar will be invited to comment upon the qualifications of all applicants. Bar ratings are confidential.